

SPRING 2023 OLNEY FARMERS MARKET ARTIST GUIDELINES & APPLICATION

The Olney Farmers and Artists Market Spring season opens Mother's Day, Sunday, May 14th, 2023 and runs through Sunday, Nov. 5th, 2023. Market Operation: We operate from 9:00 a.m. until 1:00 p.m. Vendors must not move their vehicles until 1:10p, for safety sake. Once accepted by the Market, artists may participate for the remainder of the season and need not re-apply until the next season. Application may be received via email, mail or in person. Vendors must apply for the 2023 season by March 31st. We encourage earlier return if possible.

Location: MedStar Montgomery Medical Center Thrift Shop Grounds, Prince Philip Drive & Route 108, Olney, Md. Our street address is 2801 Olney Sandy Spring Road.

Guidelines for Entry: Artists must be juried to participate in the Olney Artist Market and should have a working email address. All jurying is done in person. The Market has the right to re-jury artists.

Contact: Janet Terry (jtterrymarket@gmail.com 202 257 5326) for appointments for jurying.

Applications must include Artist Vendor form (either mail or download from our website, olneyfarmersmarket.com.) If you have sold at the market before, this is all that's necessary (along with your check). Samples of work should only be submitted if they are small, easily transported and not breakable. Otherwise, quality images are preferred, either printed or on a CD (please save all images as JPEG files). Please note that Jewelers may be rotated to allow for an additional available spot.

Criteria for Selection: Preference will be given to unique, hand-crafted art work or uncommon media in the context of an open-air market. Please do not submit pre-fabricated, commercially purchased work. Preference will be given to creatively designed display booths (display booth area no larger than 10' x 10'). While the artwork is very important, the overall creative atmosphere and appearance of the display is even more so. Suggestions to diversify display include varied heights of display elements, creative re-use of architectural pieces, such as doors and windows, wooden crates, bright colors, etc.

Professionalism of application for entry, including samples/images of artwork and display proposal are also important. The Artist grants the Market permission to use information and photos that the Artist has submitted, and any photos taken while exhibiting at the Market, in ads, print and web-based guides distributed to the public for the purpose of promoting both the Market and Artist.

Cost: \$35 per Sunday. Mother's Day fee must be paid in advance. Checks or cash preferred.

PLEASE NOTE: All new vendors must submit a \$25 non-refundable application fee. Checks payable to Olney Farmers Market.

MD Sales tax laws must be followed.

Payment Mailing Address: Olney Farmers and Artists Market, P. O. Box 1787, Olney, MD 20830-1787

Scheduling: Jewelers (and other artists) are not expected to appear every week but should arrange their market days in advance in writing. Contact info will be provided later.

Canopy: Each vendor will provide his or her own 10' x 10' canopy, with weights of at least 25 pounds per tent leg, no matter what the weather. Anyone with inadequate weights may be asked to leave. This is a safety issue. Each vendor will also display a neat, legible sign identifying the business.

Terms and Conditions:

--Artists shall conduct themselves in a professional manner. We reserve the right to impose a fine for unprofessional behavior. Artists are expected to be completely set up before the Market opens and **MUST** remain on premises until 1:10pm, unless the Market closes due to bad weather.

--Artists are only allowed to sell items formally approved by the Market Manager or review committee.

--Artists must comply w/ all federal, state and local regulations.

--Artists will confine all material to assigned space. Artists will not approach a customer viewing another artist's display.

--Artists will not use profanity or become physically abusive.

--Artists are responsible for behavior of family and friends.

--Artists may not 'hawk' their wares (in an aggressive manner).

--Vendors must provide garbage receptacles for any waste generated by their wares and remove their own garbage from the market. Receptacles provided by the Market are intended for the use of our customers and guests. Hospital Thrift Shop trash receptacles are NOT for our use.

--There is no smoking or vaping.

--Artists whose products (scents and sounds) may have an impact beyond confines of booth must be sensitive to impact on others and remove those products if asked to do so.

--Vendors must notify Market management 1 week beforehand if they plan to be absent, except in case of a sudden emergency.

--Anyone with 3 unexplained absences may face a \$25. fine and faces possibly termination

--Vendors must move vehicles to our vendor parking behind trailers after unloading. Only farmers are permitted to keep their trucks behind their stall. Exceptions are made on a case-by-case basis.

--Space reservations will be held until 30 minutes before Market opening. After that time, we have the right to fill the spot.

--All vehicles must maintain a speed of no more than 10 mph on premises. No driving on premises during Market hours.

--No pets are allowed.

--Montgomery County law prohibits the use of styrofoam. The Market also asks that you use recyclable bags instead of plastic, when possible.

-- No refunds.

Termination: The Market reserves the right to terminate the agreement at any time. All terms and conditions shall survive termination.

2023 Olney Farmers Market Artists Space Rental Agreement

ARTIST'S INFORMATION:

Name: _____

Business Name: _____

Address _____

Phone: _____ Cell _____

Emergency contact: _____

Emergency phone number _____

Maryland Tax ID Number: _____

Media to be Sold: _____

Email: _____

Website: _____

Short description of items to be sold:

Price range:

Planned Dates of Participation at Olney Farmers & Artists Market:

The following persons are designated as the artist's employee/agent/representative: (ANYONE DESIGNATED HERE IS RESPONSIBLE FOR KNOWING THE RULES OF THE OLNEY MARKET)

I agree to abide by the terms and conditions set forth herein for participation as an approved artist in the Market.

Signature _____ Date: _____

THIS YEAR, ALL ARTISTS ARE REQUIRED TO ATTEND ONE SMALL GROUP MEETING BEFORE THE SEASON STARTS. EMPLOYEES ARE ENCOURAGED TO ATTEND, AS WELL.

WE STRONGLY SUGGEST ALL VENDORS SIGN UP FOR OUR MARKET NEWSLETTER. THIS COMES OUT EVERY THURSDAY AND IS A WAY TO KEEP OUR CUSTOMERS AND VENDORS INFORMED OF MARKET HAPPENINGS, INCLUDING ANY CHANGES DUE TO BAD WEATHER. TO SIGN UP, EMAIL jterrymarket@gmail.com and put 'subscribe' in the subject line

Olneyfarmersmarket.com