

OLNEY FARMERS & ARTISTS MARKET 2023 FARMER/PRODUCER GUIDELINES AND APPLICATION

MARKET OPERATION: The Olney Farmers and Artists Market Spring season opens Mother's Day, Sunday, May 14th, 2023 and runs through Sunday, November 5th. Hours of operation will be 9:00 a.m. until 1:00 p.m. Vendors may not move their vehicles until 1:10pm for safety sake. Once accepted by the Market, vendors may participate for the remainder of the season.

Applications may be received via email, mail or in person. Please Note: All new vendors must submit a \$25 non-refundable application fee. Vendors must apply for the 2023 season by March 31, 2023. We encourage earlier return if possible. Farmers/producers are expected to attend every Sunday for the entire season; please notify us if you expect to miss a market day.

Producer-only Market: MOST IMPORTANTLY: We are a Producer-only Farmers Market. That means you must only sell what you are growing. There are a few exceptions, but only with Market management approval.

LOCATION: MedStar Montgomery Medical Center Thrift Shop Grounds, Prince Philip Drive & Route 108, Olney, Md. The street address is 2801 Olney Sandy Spring Road.

COST: \$425.00 per space for the season (space includes room for farmer's vehicle). Checks or cash preferred. Checks should be made payable to Olney Farmers Market. Please submit full payment before May 9th. **VENDORS WITH AN UNPAID BALANCE FROM LAST SEASON ARE INELIGIBLE TO RETURN.** Vendors must comply with Maryland Sales Tax laws.

PAYMENT MAILING ADDRESS: Olney Farmers Market, P. O. Box 1787, Olney, MD 20830-1787

CONTACT: Janet Terry 202-257-5326, jterrymarket@gmail.com

CANOPY: Each vendor will provide their own 10' x 10' canopy, with weights of at least 25 pounds per tent leg, no matter what the weather. Anyone with inadequate weights may be asked to leave. This is a safety issue. Each vendor will also display a neat, legible sign identifying the business.

TERMS & CONDITIONS: Vendors must conduct themselves in a professional manner. Vendors are expected to be completely set up before the Market opens and **MUST** remain on premises until 1:10pm, for safety sake. The only exception is if there is an emergency or the Market closes due to bad weather. Come to the Info booth in case of an emergency.

-- Vendors must comply with all federal, state and local regulations.

-- Vendors will confine items being sold to assigned space.

-- Vendors are responsible for conduct of family and friends.

-- Vendors may not hawk their wares (in an aggressive manner).

-- Vendors must provide garbage receptacles for any waste generated by their wares and **MUST** remove their own garbage. Receptacles provided by the Market are intended for the use of our customers and guests. Hospital Thrift Shop trash receptacles are **NOT** for our use.

- There is no smoking at the Market.
- Vendors must notify Market management 1 week beforehand if they plan to be absent, except in case of sudden emergency.
- Space reservations will be held until 30 minutes before Market opening. After that time, we have the right to fill the spot.
- No driving on premises during Market hours. Leaving early requires permission and an escort from Market personnel.
- No pets are allowed.
- Vendors must comply with all Montgomery County Health Laws. The Market can provide contact information and guidance, if needed.
- Sorry, NO refunds!

OLNEY FARMERS MARKET FARMER/PRODUCER APPLICATION

Name of Grower: _____

Name of Farm: _____

Mailing Address: _____

Phone: _____ Cell: _____

Email and Website: _____

EMERGENCY CONTACT: _____

EMERGENCY PHONE NUMBER: _____

Type Of Farm: Dairy/Cheese Flowers/Plants Baked Goods Eggs/Poultry Vegetables Producer
Cider/Sauces/Jam Fruits/Honey Meat (type) Other (specify)

Agricultural Practices: Certified Organic: Certified by: (attach copy of certification) Integrated Pest
Mgt. Other: Sustainable: No till:

Market hours for public: Bell ringing - 9:00 AM opening & 1:00 PM closing. Vendors may not move their vehicles until 1:10pm for safety sake.

Total space(s) needed: Each lot is 10' wide x 20' deep (Assigned site(s) each market season.) Fee to be paid by May 7 th **\$.425.00** per 10'x 20' space. Application due by March 31st first come, first served! Mail to: Olney Farmers Market, P. O. Box 1787, Olney, MD 20830-1787

Website: www.olneyfarmersmarket.com Questions: Janet Terry 202 257 5326

Termination: The Market reserves the right to terminate the agreement at any time. All terms and conditions shall survive termination.

Staff/Employee Information: Please list all employees (if any) who will be working at the market for you. Please be sure they know the rules of the Olney Market.

Farm Location: Please tell us how to find your farm/plant for site visits.

Crop/Product Planning: Please use the following chart to give us an idea of what crops or plants you plan to bring to market, and what the harvest period for each crop might be. Group similar items together (greenhouse, field crops, fruit, eggs, meat, honey, etc.). Add in labels or titles for each group if it seems helpful. Name of Crop or Product Harvest or Production Season:

Signature of applicant: By signing this application I certify that this farm/company produces all goods
Incomplete applications will not be processed.

_____ Date: _____

VENDOR IDENTIFICATION Each vendor's booth must prominently display a sign which clearly identifies the business by the name listed on their application. Signs must be professional in appearance. Signs must be in place during hours of operation. All descriptions of products must be accurate and truthful.

****** All vendors are required to attend one small group meeting before the Spring season starts.** We will offer 3 dates at 3 locations. If you are unable to attend in person, you **MUST** call us. **NO EXCEPTIONS!**

WE STRONGLY SUGGEST ALL VENDORS SIGN UP FOR OUR MARKET NEWSLETTER. THIS COMES OUT EVERY THURSDAY AND IS A WAY TO KEEP OUR CUSTOMERS AND VENDORS INFORMED OF MARKET HAPPENINGS, INCLUDING ANY CHANGES DUE TO BAD WEATHER. TO SIGN UP, EMAIL jterrymarket@gmail.com and put 'subscribe' in the subject line.

olneyfarmersmarket.com