



OLNEY FARMERS & ARTISTS MARKET

[Www.olneyfarmersmarket.com](http://www.olneyfarmersmarket.com)

FOOD VENDORS GUIDELINES AND APPLICATION SPRING/SUMMER 2022

The Olney Farmers and Artists Spring Market opens Mother's Day, Sunday, May 8th, 2022 and runs through Sunday November 6th. Hours of operation will be 9:00 am until 1:00 pm.

Once accepted by the Market, vendors may participate for the remainder of the season and need not re-apply until the next season. Applications may be received via email, mail or in person. Please Note: Vendors must apply for the 2022 season by March 31st. We encourage earlier return if possible.

Preference in granting space will be given to those signing up for the entire season. Space preference will be determined by the number of selling weeks each vendor expects to be present. Notification of absence must be given in advance. **NEW: Any vendor who misses a Market day more than once without notification to Market management must still pay for the spot. The fee is \$30.** All new food vendors must submit a \$25 non-refundable application fee.

The Market runs rain or shine. Any closings due to a weather emergency will be reported via our newsletter and our website. www.Olneyfarmersmarket.com, as well as on our Facebook page.

Location: MedStar Montgomery Medical Center Thrift Shop Grounds, Prince Philip Drive & Route 108, Olney, Md.

Cost: \$30.00 per space, per week (about 10' x 10'). Checks and cash only, please. Checks should be made payable to Olney Farmers Market.

Note: We give a \$60 discount (two free Sundays) for anyone paying in advance for the entire season. Please submit payment by March 31st. Vendors must comply with Maryland Sales Tax laws.

Mail to: Olney Farmers & Artists Market, P. O. Box 1787, Olney, MD 20830-1787

Contact: Janet Terry 202-257-5326, jterrymarket@gmail.com

Canopy: Each vendor will provide his or her own 10' x 10' canopy, with weights of at least 25 pounds per tent leg, **no matter what the weather**. Anyone with inadequate weights may be asked to leave. This is a safety issue. Each vendor will display a neat, legible sign identifying the business.

Terms and Conditions:

1. Vendors must conduct themselves in a professional manner. We reserve the right to impose a fine for unprofessional behavior.
2. Vendors are expected to be completely set up before the Market opens, and **MUST** remain on premises until 1:10 pm, unless the Market closes due to bad weather.
3. Vendors must comply with all federal, state and local regulations.
4. Vendors will confine food to assigned space. All food sampling must be done **INSIDE** your canopy.
5. Vendors are responsible for behavior of family and friends.
6. Vendors may not 'hawk' their wares (in an aggressive manner).



OLNEY FARMERS & ARTISTS MARKET

[Www.olneyfarmersmarket.com](http://www.olneyfarmersmarket.com)

7. Vendors must provide garbage receptacles for any waste generated by their wares, and **MUST** remove their own garbage from the market. Receptacles provided by the Market are intended for the use of our customers and guests. Hospital Thrift Shop trash receptacles are **NOT** for our use.
8. There is no smoking or vaping at the Market.
9. There is no dumping of food, oil, or gasoline products on the market site. If you are cooking on site, you are responsible for making your area safe for customers and for children
10. If you have another person (approved in advance) selling for you, that person must be familiar with and must comply with all of the market rules.
11. Vendors must comply with all Montgomery County Health Laws. We require a copy of your Health Department license before you can sell. An exception to this policy will be made for cottage industry vendors.
12. Montgomery County law prohibits the use of Styrofoam. The Market also asks that you do all you can to reduce the amount of plastic used.
13. Vendors must call Market management 1 week beforehand, if they plan to be absent, except in case of a sudden emergency.
14. Vendors must move vehicles to the **VENDOR** parking area after unloading. Only Farmers are permitted to keep their trucks behind their stall. Exceptions are on a case by case basis.
15. Space reservations will be held until 30 minutes before Market opening. After that time, we have the right to fill the spot.
16. All vehicles must maintain a speed of no more than 10 mph on premises. No driving on premises during Market hours.
17. No pets are allowed.
18. **Please check with Market management in advance before adding any new foods to your menu that were not on your application.** This will ensure that we do not have duplicate items being sold.
19. Also, please note: one of our missions is to be a healthy Market. For that reason, **we do NOT permit the sale of sugary sodas or items like French fries that you might find at a county fair.** We encourage offering healthy beverages.
20. Food vendors are admitted based on the type of menu items being offered and products needed. Fresh, local and nutritional are preferred. This category is the most competitive of the application process.

Termination: The Market reserves the right to terminate the agreement at any time. All terms and conditions shall survive termination. I have read the Olney Market rules and agree to abide by the terms and conditions set forth herein for participation as a vendor in the Market.

Vendor's Signature: _____
Date of Application: _____



OLNEY FARMERS & ARTISTS MARKET

[Www.olneyfarmersmarket.com](http://www.olneyfarmersmarket.com)

OLNEY FARMERS MARKET FOOD VENDORS APPLICATION SPRING/SUMMER 2022

Name: _____

Business Name: _____

Maryland Tax ID Number: _____

Food to be Sold: _____

Address: _____

Email: _____

Website: _____

Phone: _____

Cell: _____

Short description of items to be sold: _____

Price range: _____

Planned Dates of Participation at Olney Farmers & Artists Market:

The following persons are designated as the vendor's employee, agent, or representative:

1) _____

2) _____

3) _____

I agree to abide by the terms and conditions set forth herein for participation as an approved Food Vendor in the Market.

Signature: _____

Date: _____

Please Make Checks, Money Orders, or Cashier's Checks payable to Olney Farmers and Artists Market



OLNEY FARMERS & ARTISTS MARKET

[Www.olneyfarmersmarket.com](http://www.olneyfarmersmarket.com)

This year, all artists are required to attend one (1) short group meeting before the beginning of the season.

**** PANDEMIC GUIDELINES: ALL VENDORS MUST BE SPACED OUT MORE THAN SIX FEET. ALL VENDORS ARE RESPONSIBLE FOR KEEPING THEIR BOOTHS CLEAN AND PROVIDING HAND SANITIZER. NO ONE WITH A FEVER OR SYMPTOMS OF COVID 19, OR KNOWN EXPOSURE TO COVID 19 IN THE PRIOR 14 DAYS, IS PERMITTED AT THE MARKET. ANY VENDOR WHO HAS NOT BEEN VACCINATED MUST WEAR A MASK. THE MARKET FOLLOWS GUIDELINES FROM NOT ONLY THE STATE, BUT ALSO THOSE OF MONTGOMERY COUNTY AND MEDSTAR HOSPITAL.**

FOOD VENDORS ARE RESPONSIBLE FOR ENSURING ALL SURFACES ARE WIPED DOWN FREQUENTLY.

NEWSLETTER: All vendors are asked to subscribe to the Market newsletter, which comes out every Thursday. To do this, just email jtterrymarket@gmail.com and put the word “subscribe” in the subject line. The newsletter will keep you posted on whether we might close due to dangerous weather conditions. It's also a chance for promotion.

DON'T FORGET – THE MARKET RUNS RAIN OR SHINE.