



# **OLNEY CRAFTS MARKET**

## ***In association with Olney Farmers & Artists Market***

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### **OLNEY CRAFTS MARKET GUIDELINES & APPLICATION SPRING/SUMMER 2022**

The Olney Crafts Market Spring season opens Mother's Day, Sunday, May 8th, 2022 and runs through Sunday, November 6th, 2022. Once accepted by the Market, Crafters may participate for the remainder of the season and need not re-apply until the next season. Application may be received via email, mail or in person. Vendors must apply for the 2022 season by March 31st. We encourage earlier return if possible.

**Market Operation:** The Olney Crafts Market plans to operate through Sunday, November 6th from **9:00 am until 1:00 pm**.

**Location:** MedStar Montgomery Medical Center Thrift Shop Grounds, Prince Philip Drive & Route 108, Olney, Md.

**Guidelines for Entry:** Crafters must be juried to participate in the Olney Market and should have a working email address. All jurying is done in person. The Market has the right to re-jury crafters. Contact Bobbi Espinoza for appointments for jurying. Email: [glconnect@comcast.net](mailto:glconnect@comcast.net). Applications must include a signed Crafter Vendor form.

If you have sold at the Market before, this is all that's necessary (along with your check). Samples of work should only be submitted if they are small, easily transported, and not breakable. Otherwise quality images are preferred, either printed or on a CD (please save all images as JPEG files). Please note that Crafters may be rotated to allow for additional spots.

**Criteria for Selection:** Preference will be given to unique, hand-crafted work or uncommon media in the context of an open-air market. Please do not submit pre-fabricated, commercially purchased work. Preference will be given to creatively designed display booths (display booth area no larger than 10' x 10'). While the artwork is very important, the overall creative atmosphere and appearance of the market is even more so. Suggestions to diversify display include: varied heights of display elements, creative re-use of architectural pieces, such as doors and windows, wooden crates, bright colors, etc. Professionalism of application for entry, including samples/images of artwork and display proposal are also important.

The Crafter grants the Market permission to use information and photos that the Crafter has submitted, and any photos taken while exhibiting at the Market, in ads, print and web-based guides distributed to the public for the purpose of promoting both the Market and Crafter.

**Cost: \$30 per Sunday. Mother's Day fee must be paid in advance.** Crafters are not expected to appear every week, but should arrange their market days in advance in writing. Checks or cash only, please.

**PLEASE NOTE: All new vendors must submit a \$25 non-refundable application fee.** Checks payable to Olney Crafts Market. MD Sales tax laws must be followed.

**Mail to:** Olney Crafts Market, P. O. Box 1787, Olney, MD 20830-1787

**Contact:** Bobbi Espinoza 301-580-8741 or [glconnect@comcast.net](mailto:glconnect@comcast.net)

**Canopy:** Each vendor will provide his or her own 10' x 10' canopy, with weights of at least 25 pounds per tent leg, **no matter what the weather**. Anyone with inadequate weights may be asked to leave. This is a safety issue. Each vendor will also display a neat, legible sign identifying the business.



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### **Terms and Conditions:**

1. Crafters shall conduct themselves in a professional manner. We reserve the right to impose a fine for unprofessional behavior.
2. Crafters are expected to be completely set up before the Market opens, and **MUST** remain on premises **until 1:10pm**, unless the Market closes due to bad weather. Please do NOT remove barricades before 1:10 pm. This is a safety issue.
3. Crafters are only allowed to sell items formally approved by the Market Manager or review committee.
4. Crafters may NOT add any new items without checking with Market management in advance.
5. Sales of CBD products are NOT permitted.
6. Crafters must comply w/ all federal, state and local regulations.
7. Crafters will confine all material to assigned space.
8. Crafters will not approach a customer viewing another Crafter's display.
9. Crafters will not use profanity or become physically abusive.
10. Crafters are responsible for behavior of family and friends.
11. Crafters may not 'hawk' their wares (in an aggressive manner).
12. Crafters must provide garbage receptacles for any waste generated by their wares and remove their own garbage. Receptacles provided by the Market are intended for the use of our customers and guests. Hospital Thrift Shop trash receptacles are NOT for our use.
13. There is no smoking or vaping.
14. Crafters whose products (scents and sounds) may have an impact beyond confines of booth must be sensitive to impact on others and remove those products if asked to do so.
15. **NEW THIS SEASON: Any vendor who does not show up when scheduled must still pay the \$30 vendor fee -- if this happens more than once. Also no vendors should show up if they are NOT scheduled for that day.**
16. Crafters must move vehicles to our vendor parking behind trailers, after unloading. Only Farmers are permitted to keep their trucks behind their stalls. Exceptions are made on a case by case basis. Please do not park in the customer parking lots.
17. Space reservations will be held until 30 minutes before Market opening. After that time, we have the right to fill the spot
18. No driving on premises between 8:45 am and 1:10 pm.
19. No pets are allowed.
20. Montgomery County law prohibits the use of Styrofoam. The Market is trying to phase out plastic, so please do NOT offer plastic bags. A customer's own reusable bag is best or preferable. However, our Olney Farmers Market bags are available for purchase at the info booth.
21. No refunds.

**Termination:** The Market reserves the right to terminate the agreement at any time. All terms and conditions shall survive termination.



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### **2022 Olney Crafters Space Rental Agreement**

#### **CRAFTER'S INFORMATION:**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Maryland Tax ID Number: \_\_\_\_\_

Media to be Sold: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Short description of items to be sold:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Price range: \_\_\_\_\_

Planned Dates of Participation at Olney Crafts Market:

\_\_\_\_\_

The following persons are designated the crafters's employee/agent/representative (ANYONE DESIGNATED HERE IS RESPONSIBLE FOR KNOWING THE RULES OF THE OLNEY MARKET):

1) \_\_\_\_\_

2) \_\_\_\_\_

I agree to abide by the terms and conditions set forth herein for participation as an approved Crafter in the Market.

Crafter's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please Make Checks, Money Orders, or Cashier's Checks payable to: **Olney Farmers and Artists Market**

**This year, all Crafters are required to attend one (1) short group meeting before the beginning of the season.**



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**\*\* PANDEMIC GUIDELINES: ALL VENDORS MUST BE SPACED OUT MORE THAN SIX FEET. ALL VENDORS ARE RESPONSIBLE FOR KEEPING THEIR BOOTHS CLEAN AND PROVIDING HAND SANITIZER. NO ONE WITH A FEVER OR SYMPTOMS OF COVID 19, OR KNOWN EXPOSURE TO COVID 19 IN THE PRIOR 14 DAYS, IS PERMITTED AT THE MARKET. ANY VENDOR WHO HAS NOT BEEN VACCINATED MUST WEAR A MASK. THE MARKET FOLLOWS GUIDELINES FROM NOT ONLY THE STATE, BUT ALSO THOSE OF MONTGOMERY COUNTY AND MEDSTAR HOSPITAL.**

NEWSLETTER: All vendors are asked to subscribe to the Market newsletter, which comes out every Thursday. To do this, just email [jterrymarket@gmail.com](mailto:jterrymarket@gmail.com) and put the word “subscribe” in the subject line. The newsletter will keep you posted on whether we might close due to dangerous weather conditions. It's also a chance for promotion.

**DON'T FORGET – THE MARKET RUNS RAIN OR SHINE.**