



OLNEY CRAFTERS MARKET

(associated with the Olney Farmers & Artists Market)

www.olneyfarmersmarket.com

SPRING 2020 OLNEY CRAFTS MARKET GUIDELINES & APPLICATION

The Olney Crafts Market Spring season opens on Mother's Day, Sunday, May 10, 2020 and runs through Sunday, November 1st, 2020.

Market Operation: The Olney Crafts Market opens Sunday, May 10th, 2020. We plan to operate through Sunday, November 1st. Our hours are from 9:00 a.m. until 1:00 p.m. Once accepted by the Market, Crafters may participate for the remainder of the season and need not re-apply until the next season. Application may be received via email, mail or in person. Vendors must apply for the 2020 season by March 31. We encourage earlier return if possible.

Location: MedStar Montgomery Medical Center Thrift Shop Grounds, Prince Philip Drive & Route 108, Olney, Md

Guidelines for Entry: Crafters must be juried to participate in the Market and should have a working email address. All jurying is done in person. The Market has the right to re-jury Crafters. Contact: Janet Terry (jterrymarket@gmail.com) for appointments for jurying.

Applications must include: Crafts Vendor form. If you have sold at the market before, this is all that's necessary (along with your check). Samples of work should only be submitted if they are small, easily transported and not breakable. Otherwise quality images are preferred, either printed or on a CD (please save all images as JPEG files). **Please note that Crafters who also want to sell jewelry must contact our jewelry coordinator, Sandy Tucker, first.** Email jterrymarket@gmail.com to connect with Sandy. (This is because of the high number of jewelers applying for spots.)

Criteria for Selection: Preference will be given to unique, hand-crafted work or uncommon media in the context of an open-air market. Please do not submit pre-fabricated, commercially purchased work. Preference will be given to creatively designed display booths (display booth area no larger than 10' x 10'). While the artwork is very important, the overall creative atmosphere and appearance of the market is even more so. Suggestions to diversify display include: varied heights of display elements, creative re-use of architectural pieces, such as doors and windows, wooden crates, bright colors, etc. Professionalism of application for entry, including samples/images of artwork, and display proposal is also important. The Crafter grants the Market permission to use information and photos that the Crafter has submitted and any photos taken while exhibiting at the Market, in ads, print and web-based guides distributed to the public for the purpose of promoting both the Market and Artist.

Cost: \$25 per Sunday. **Mother's Day fee must be paid in advance.** Crafters are not expected to appear every week, but should arrange their market days in advance in writing. Checks or cash only, please. PLEASE NOTE: **All new vendors must submit a \$25 non-refundable application fee.** Checks payable to Olney Crafts Market. MD. Sales tax laws must be followed.

Mail to: Olney Crafts Market, P. O. Box 1787, Olney, MD 20830-1787 Contact: Janet Terry 202-257-5326, jterrymarket@gmail.com or Bobbi Espinoza glconnect@comcast.net

Canopy: Each vendor will provide his or her own 10' x 10' canopy, with **weights of at least 25 pounds** per tent leg, **no matter what the weather.** Anyone with inadequate weights may be asked to leave. This is a safety issue. Each vendor will also display a neat, legible sign identifying the business.



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Terms and Conditions: -Artists shall conduct themselves in a professional manner. We reserve the right to impose a fine for unprofessional behavior.

- Crafters are expected to be completely set up before the Market opens and **MUST** remain on premises until 1:10pm, unless the Market closes due to bad weather.
- Crafters are only allowed to sell items formally approved by the Market Manager or review committee.
- Crafters must comply w/ all federal, state and local regulations.
- Crafters will confine all material to assigned space.
- Crafters will not approach a customer viewing another Crafter's display.
- Crafters will not use profanity or become physically abusive.
- Crafters are responsible for behavior of family and friends.
- Crafters may not 'hawk' their wares (in an aggressive manner).
- Crafters must provide garbage receptacles for any waste generated by their wares and remove their own garbage from the market. Receptacles provided by the Market are intended for the use of our customers and guests. Hospital Thrift Shop trash receptacles are **NOT** for our use.
- There is no smoking or vaping.
- Crafters whose products (scents and sounds) may have an impact beyond confines of booth must be sensitive to impact on others and remove those products if asked to do so.
- Vendors must notify Market management one (1) week beforehand if they plan to be absent, except in case of a sudden emergency.
- Anyone with three (3) unexplained absences may be terminated.
- Vendors must move vehicles to our vendor parking behind trailers, after unloading. Only Farmers are permitted to keep their trucks behind their stall. Exceptions are made on a case by case basis.
- Space reservations will be held until 30 minutes before Market opening. After that time, we have the right to fill the spot. Market entrances close at 8:45am.
- All vehicles must maintain a speed of **no more than 10 mph on premises. No driving on premises during Market hours.**
- No pets are allowed.
- Montgomery County law prohibits the use of Styrofoam.
- Vendors may **NOT** use Market eblast list or other vendor lists for solicitations of any kind, without permission of Market management
- No refunds.
- All vendors must stay on premises until 1:10PM for safety's sake.

Termination: The Market reserves the right to terminate the agreement at any time. All terms and conditions shall survive termination.



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2020 Olney Crafters Space Rental Agreement

CRAFTER'S INFORMATION:

Name: _____

Business Name: _____

Address: _____

Maryland Tax ID Number: _____

Media to be Sold: _____

Email: _____

Website: _____

Phone: _____ Cell: _____

Short description of items to be sold: _____

Price range: _____

Planned Dates of Participation at Olney Crafts Market:

The following persons are designated the Crafter's employee/agent/representative (ANYONE DESIGNATED HERE IS RESPONSIBLE FOR KNOWING THE RULES OF THE OLNEY MARKET):

1) _____

2) _____

I agree to abide by the terms and conditions set forth herein for participation as an approved Crafter in the Market.

Artist's Signature: _____

Date: _____

Please Make Checks, Money Orders, or Cashier's Checks payable to: **Olney Crafts Market**

This year, all Crafters are required to attend one (1) short group meeting before the beginning of the season.