



OLNEY FARMERS & ARTISTS MARKET

[Www.olneyfarmersmarket.com](http://www.olneyfarmersmarket.com)

FOOD VENDOR GUIDELINES AND APPLICATION, SPRING 2020

The Olney Farmers and Artists Market will run Sunday May 10, 2020 through Sunday November 1, 2020

Market Operation: The Olney Farmers and Artists Market opens Sunday, May 10th. We plan to operate through Sunday, November 1. Hours of operation will be 9:00 a.m. until 1:00 p.m. Once accepted by the Market, vendors may participate for the remainder of the season and need not reapply until the next season. Applications may be received via email, mail or in person.

Please Note: Vendors must apply for the 2020 season by March 31, 2020. We encourage earlier return if possible. Preference in granting space will be given to those signing up for the entire season. Space preference will be determined by the number of selling weeks each vendor expects to be present. Notification of absence must be given in advance.

All new food vendors must submit a \$25 non-refundable application fee.

Location: MedStar Montgomery Medical Center Thrift Shop Grounds, Prince Philip Drive & Route 108, Olney, Md.

Cost: \$30.00 per space, per week (about 10x10). Checks and cash preferred. Credit card payments can be made by calling Janet Terry at 202-257-5326. Checks should be made payable to Olney Farmers Market.

Note: We give a \$60 discount (two free Sundays) for anyone paying in advance for the entire season. Please submit payment by March 31, 2020.

Vendors must comply with Maryland Sales Tax laws.

Mail to: Olney Farmers & Artists Market, P. O. Box 1787, Olney, MD 20830-1787

Contact: Janet Terry 202-257-5326, jterrymarket@gmail.com

Canopy: Each vendor will provide his or her own 10' x 10' canopy, with weights of at least 25 pounds per tent leg, **no matter what the weather**. Anyone with inadequate weights may be asked to leave. This is a safety issue.

Signs: Each vendor will also display a neat, legible sign identifying the business.

Terms and Conditions:

- Vendors must conduct themselves in a professional manner. We reserve the right to impose a fine for unprofessional behavior.
- Vendors are expected to be completely set up before the Market opens, and **MUST** remain on premises until 1:10pm (for safety's sake), unless the Market closes due to bad weather.
- Vendors must comply with all federal, state and local regulations
- Vendors will confine food to assigned space.
- All food sampling must be done **INSIDE** your canopy.
- Vendors are responsible for behavior of family and friends
- Vendors may not 'hawk' their wares (in an aggressive manner).
- Vendors must provide garbage receptacles for any waste generated by their wares, and **MUST** remove their own garbage from the market. Receptacles provided by the Market are intended for the use of our customers and guests. Hospital Thrift Shop trash receptacles are **NOT** for our use.
- There is no smoking or vaping at the Market.
- There is no dumping of food, oil, or gasoline products on the market site.
- If you are cooking on site, you are responsible for making your area safe for customers and for children.
- If you have another person (approved in advance) selling for you, that person must be familiar with and must comply with all of the market rules.



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- Vendors must comply with all Montgomery County Health Laws. The Market can provide contact information and guidance, if needed. We require a copy of your Health Department license before you can sell. An exception to this policy will be made for cottage industry vendors.
- Montgomery County law prohibits the use of Styrofoam.
- Vendors must call Market management one(1) week beforehand if they plan to be absent, except in case of a sudden emergency. Anyone with three (3) unexplained absences may be asked to leave.
- Vendors must move vehicles to one of the parking lots after unloading. Only Farmers are permitted to keep their trucks behind their stall. Exceptions are on a case by case basis.
- Space reservations will be held until 30 minutes before Market opening. After that time, we have the right to fill the spot.
- All vehicles must maintain a speed of no more than 10 mph on premises. No driving during Market hours.
- No pets are allowed.
- Please check with Market management, in advance, before adding any new foods to your menu that were not on your application. This will ensure that we do not have duplicate items being sold. Also, please note: one of our missions is to be a healthy Market. For that reason, we do NOT permit the sale of sugary sodas or items you might find at a county fair, such as French fries.
- We do encourage all food vendors to offer healthy drinks,
- No refunds. Food vendors are admitted based on the type of menu items being offered and products needed. We are looking for foods that are fresh, local and nutritional, as well as ethnic and unusual treats. This category is the most competitive in the application process.
- Vendors may not use Market email contacts for solicitation without explicit permission of Market Manager.
- All Food vendors are required to attend one small group meeting before the season starts. We'll offer 3 different times and dates.



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2020 FOOD VENDOR APPLICATION FORM

Sunday, MAY 10, 2020 through Sunday, NOVEMBER 1, 2020

Vendor Information:

Name: _____

Business Name: _____

Maryland Tax ID Number: _____

Food to be Sold: _____

Address: _____

Email: _____

Website: _____

Phone: _____

Cell: _____

Short description of items to be sold: _____

Price range: _____

Planned Dates of Participation at Olney Farmers & Artists Market:

The following persons are designated the artist's
employee/agent/representative:

1) _____

2) _____

3) _____

I agree to abide by the terms and conditions set forth herein for participation as an approved Food Vendor in the Market.

Artist's Signature: _____

Date: _____

Please Make Checks, Money Orders, or Cashier's Checks payable to: **Olney Farmers and Artists Market**